

# MAHAGURU INSTITUTE OF TECHNOLOGY

Kattachira, Pallickal P.O, kayamkulam, Kerala 690503

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### ACTION TAKEN REPORT

Action taken report for the meeting conducted on 08-12-2021

Sl.No	Decisions	Actions Initiated
1	The AQAR report for the academic year 2020-2021 should be submitted by first week of January.	The NAAC coordinators are directed to complete the AQAR report by first week of January.
2	Placement training should be given to final Year and third year students.	The Placement Officer is directed to initiate the steps required to conduct Placement Training.
3	The eligible students should be enrolled for AICTE Pragati Scholarship.	The HODs are directed to enroll eligible students for the scholarship.
4	The covid19 protocols should be followed strictly.	The HODs are asked to make sure that the offline classes are conducted following covid19 protocols.
5	The covid 19 war room should function effectively.	The war room coordinator is directed to take the necessary steps to ensure the effective functioning of War room.

  
IQAC COORDINATOR

  
PRINCIPAL